TO: Lee Blonder, Chair
        Senate Council

FROM: Jeannine Blackwell
        Assoc Provost

RE: Changes in program proposals from SACS and CPE

As you know, UK has been writing compliance documents for our Affirmation Report for SACS this year. We have encountered some new rules that the University will have to incorporate into its program approval and review process. In addition to that, The Kentucky CPE (Council on Postsecondary Education) has a new fully online, revised program approval and review process. This new process requires much more information on each degree proposal than we have ever had to submit before.

To keep this process from getting too onerous, I propose that we revise our program approval documents to include most of these new requirements (all in one place), and that my office works with the proposers and the colleges to answer the more specialized requirements for the CPE. I propose that my office work with Senate Council on getting these changes integrated into the new online curriculum workflow project for programs. I'd be happy to meet with Senate Council to go over this information with you.

Let me highlight the big changes:

For each degree, SACS COC requires <u>student learning outcomes</u> and <u>demonstration of the performance</u> in those outcomes. The organization wants a demonstration of <u>increasing rigor and complexity</u> within degrees, and a clear <u>differentiation of rigor between undergraduate programs and graduate/professional programs</u>. That means such SLO's and demonstration of rigor must be built into the proposal process.

For each degree, the CPE now requires a series of answers, some of which replicate those of UK but <u>using different terminology</u>. They are now requiring, for example, that sub-areas under degrees are labeled like this:
Undergraduate = tracks
Master's = concentrations
Doctoral = specializations

On the attached color-coded form, we have a draft of part of a revised undergraduate program proposal form that includes these new requirements. I would like to work with Senate Council on preparing these new documents (in the Senate's new online curriculum proposal workflow). Some questions are Kentucky-specific and demand specialized knowledge, and I propose that my office work with the programs on finding answers to these questions. These are demonstration of demand for specific occupations locally and regionally; relation of the new program to the CPE strategic plan, as well as the institution's strategic plan; and an itemized budget.

Thanks for considering!

LEGEND:

| a | Required by two or more agencies | b | Required by UK | c | Required by SACS | d | Required by CPE |

Pre-Proposal form for

NEW UNDERGRADUATE PROGRAMS

[a] 1. Name of Proposed Degree Program:

_____

[a] 2. Degree Level: Bachelors   Masters   Doctoral   Professional   Other
   If Other, please explain: _____

[a] 3. CIP Code (To be supplied by the Associate Provost for Academic Affairs) _____

[a, d] 4. Will this program have different TRACKS? If so please list:

[a, d] 5. Are there other options beyond a track? If so, explain:____

[a] 6. College where degree will be housed at UK: _____

[b] 7. Will this degree be accredited by an outside agency? If so, please list: _____

[d] 8. Provide a brief (200 word limit) description of the program.

[c, d] 9. Provide the objectives of the program: (You can combine this with #15 below)

[d] 10. How do these objectives fit the CPE and institutional mission and goals? (see APAA to access this information)

[d] 11. How will this program support, or need support from, other programs already in place? If so, please elaborate:

[a] 12. How much of this program will be taken online? _____

[d] 13. Will new faculty be needed to teach the class on a regular basis? If so, how will that be done? _____

[d] 14. Is a new facility or new equipment necessary? If yes, explain:

c 15. Please list the Student Learning Outcomes for this PROGRAM: (Be aware that every program must demonstrate "increasing rigor" throughout the progression of the program, as evidenced by increasing rigor of student learning outcomes.)

d 16. Identify the direct and the indirect means by which these outcomes will be measured:

d 17. Is there new or renewed demand for this course? If so, please describe (200 word limit):

d 18. Is this degree offered at any other Kentucky state institution? If yes, please list:

d 19. Specify any distinctive qualities of the program: (200 word limit) How is it different than the other programs in the area? (For instance, does it serve a different demographic or geographical region?)

d 20. Is there excess demand for this degree in the state and the country? (In other words, is this degree program needed because there are not enough places to meet the demand of students? Is this area one that is identified as a future area of need in the state? In the country? In the world?)

d 21. Will there be any collaboration with other institutions required on this program? If so, please elaborate.

b 22. Please provide a four-year course of study for the program, indicating which courses are

  *UK Core
  #Required by College
  +Required by Major

b 23. Total number of hours required for graduation: _____. If this number exceeds 120, please explain:

b 24. Number of Free Electives _____

b 25. Number of supportive or guided electives _____

b 26. Total number of credit hours required by level:
  100 _____ 200 _____ 300 _____ 400 _____ 400-500 _____

LEGEND:

a Required by two or more agencies   **b** Required by UK   **c** Required by SACS   **d** Required by CPE